CENTER INDEPENDENT SCHOOL DISTRICT HEALTH SERVICES PRIVATE DUTY NURSE GUIDELINES



 Center ISD provides campus nurses for nursing care. Additional nursing care provided for children who have complex medical needs is the financial responsibility of the parent or guardian. Please review the private duty nursing guidelines for more information.

General Requirements

Center ISD requires:

- A completed Request for Private Duty Nursing Authorization
- A completed District -Private Duty Nurse Agreement
- A completed District-Parent Private Duty Nurse Agreement
- *Parents/Guardians and private duty nurses must sign new agreements each school year.
- **Any nurse who will be providing care for a student on campus must complete the Center ISD fingerprinting process prior to serving students on campus

Private Duty Nurse Authorization:

The Private Duty Nurse/Agency initiates the Request for Private Duty Nursing Authorization form

Agencies and Private Duty Nurse:

- 4. Read the <u>Center ISD Private Duty Nursing Guidelines.</u>
- 5. Provide all necessary information required by the District
- 6. Receive and complete the **Center ISD District-Private Duty Nursing Agreement** to the Director of Special Services.

Parents/Guardians:

- 7. Read the <u>Center ISD Private Duty Nursing Guidelines.</u>
- 8. Provide all necessary medical documentation.
- 9. Receive and complete the Center ISD District Parent-Private Duty Nursing Agreement to the Director of Special Services.

Submit all required documents and forms to the Director of Special Services for review.

Upon reviewing the documents, the administration will contact parent/agency with approval